

## **1.0 Company Profile**

## **2.0 Professional Portfolio**

- **Pn. Zarith Erin Naquiah Zakaria(Management Consultant & Trainer)**
- **En.Mohammad Tarmizi Bin Mohammad Nordin(Certified Trainer)**
- **Mr. Vendargon Williams (CFP,IFP,CQIF PSMB Corporate Trainer)**

## **3.0 Training Programmes**

- **Management System Training Program**
- **Business Management Training Programmes**

## **4.0 Proposal for in-house Training**

## **5.0 Customer Listing under IOS Consultancy & Training Sdn Bhd.**

## **6.0 IOS Consultancy Training Programmes Photos**





**IOS CONSULTANCY & TRAINING SDN. BHD. ( 1213752-M)**



## **Company Profile**

**IOS CONSULTANCY & TRAINING SDN BHD (1213752-M)**  
**105-07-08 Jalan Gurdwara, Hexagon Tech Park, 10300**  
**Georgetown, Penang. Mobile: 014-9480201, 0103610695**  
**Email:iosct2017@gmail.com Website: [www.iosct.com](http://www.iosct.com)**

**IOS CT** is a Management Consultancy and Training Company, was established in 2016 by Business Entrepreneur and Company Founder Mrs Kamalavalli Olaganathan, who shares passionate and interest in business management and trainings.

Our focus is on consultation, training and support services in Management System which fulfils International Standards. In addition, we customize each training & development programs to address specific needs of our clients. We have successfully certified many companies who required our expertise, trainings and certifications, especially in ISO. We also conduct trainings for hotels and hospitality industry, eg Front Office Management, Customer Services, Human Resources Management and many more.

**IOS CT** is an established company that has a good set of experienced and hardworking trainers / consultants on board, who are experts in their relative field.

***IOS CT is a registered company with HRDF and all trainings conducted are HRDF CLAIMABLE!***

### **OUR SERVICES :-**

#### **Management System Standards**

ISO 9001 – Quality Management System	MS 1480 - HACCP
ISO 14001 – Environmental Management System	MS 1514 - GMP
ISO 22000 – Food Safety Management	MS 1500 -HALAL
ISO 45001 – Occupational Health & Safety	

#### **Training Programs**

Leadership Team Development	Occupational safety training
Sales & Marketing Management	Forklift Handling training
Supervisory Concepts & Skills	ERT & Fire Fighting Training
Communication & Presentation Skills	Schedule waste management training
Human Resource Management	Noise Exposure training
Training & Development	Project Manager Training
Customer Service	Motivation for excellence & positive workplace Attitude

## **WHY CHOOSE US**



**Ability to motivate and trigger clients and participants hidden potentials into tangible result by improving their self-awareness, self-believe, self-confidence and by engaging them on effective action plan**

## **Our Mission**

To inspire and support the change in our clients' business management.

We uphold our Mission through our Values:

- ***Be Knowledgeable*** – to produce highest quality consultation and training service
- ***Be Dedicated*** – in fulfilling each of our client's business needs
- ***Be Reliable*** – to gain enduring clients' confidence
- ***Be Notable*** – for continuous inspiring success

## **Quality Policy**

Consistently provide utmost quality service in satisfying customers' needs to ensure continuous and noteworthy relationships.

We accomplish our Policy through aligned Objectives:

- Update knowledge by attending notable seminar and training at least once yearly.
- Dedicated in completing each project
- Reliable to satisfy all agreement promised to customers

## TRAINER PROFILE



**Zarith Erin Naquiah Zakaria (IC 820521-08-5550) is the Management Consultant in IOS Consultancy And Training Sdn. Bhd. She has vast experience in the Quality Management and Food Safety Management Field. She holds a Bachelor Degree in Engineering (Materials) from Universiti Sains Malaysia.**

Zarith Erin Naquiah Zakaria started her career in 2005 with RK South Asia Sdn. Bhd. formerly known as Kilang Rantai S.A Sdn. Bhd. She has vast experience in Quality Management System and Trainings. She has been appointed by the top management to be the pioneer Chairman of New KR Circle, the continuous improvement committee inspired from New Honda Circle by Boon Siew Honda.

Throughout the 5 years of working in Mondelez Malaysia Sdn Bhd formerly known as Kraft Foods Manufacturing (M) Sdn Bhd., she has conducted various training session as to make sure that all the workers are complying to the Good Manufacturing Practice, ISO9001, HACCP, Kraft International Standards and FSSC 22000. She has experience in managing Halal Committee as a secretary and she holds the Halal Executive portfolio for 2 years during her tenure in quality department.

Erin is currently involved in helping organizations in services, construction and manufacturing to establish and implement ISO 9001, ISO 14001, IATF 16949, HACCP, GMP, and ISO 22000. She has also conducted numbers of public training courses related to quality management and food safety. Erin has **attended and passed the Quality Management Systems (QMS) Auditor / Lead Auditor (ISO 9001:2015) Training Course No.: 18126 certified by CQI and IRCA.**

With her strong education and vast working experience background in manufacturing and trainings together with her 14 years working experience in ISO and trainings, we are confident she is competent professionally in providing ISO consultancy and training to your organization.

## LIST OF FOOD COMPANIES TRAINED / CONSULTED

No	Company	Origin	Location	Product / Service	Certification
1	TopplusEntity SdnBhd	Local	Sungai Petani, Kedah	Manufacture Of Bubble Tea	GMP & HALAL/ HACCP
2	Yeam Seng Frozen Food Goods & Fishery	Local	NibongTebal, Penang	Processing Of Seafood	HACCP
3	Nictron Agriculture SdnBhd	Local	Kuala Ketil, Kedah	Production Of Frozen Foods And Fruits.	HACCP
4	MfreshGreen SdnBhd	Local	Lunas, Kedah	Processing Of Fresh Vegetables And Fruits.	ISO 22000, Halal, HACCP & GMP
5	Seng Enterprise Seafood Supplier SdnBhd	Local	TelukKumbar, Penang	Processing Of Chilled Tiger Prawn	HACCP
6	Homebis Food Sdn. Bhd	Local	Bandar Perda, Penang	Manufacturing Of Biscuits	Halal
7	Al Ejib Herbs SdnBhd	Local	Mount Austin, Johor	Manufacturing Of Food	GMP & Halal
8	Dadeebes SdnBhd	Local	NibongTebal, Penang	Manufacturing Of Premix Beverages	GMP & Halal
9	Nam Seng Food Industries SdnBhd	Local	Bukit Mertajam, Penang	Manufacturing Of Noodles And Vermicelli.	ISO 22000
10	Universal Kith & Kin SdnBhd	Local	Jawi, Penang	Manufacturer Of Puddings And Nata De Coco Products.	ISO 22000
11	Kean Eng SdnBhd	Local	Georgetown, Penang	Processing Of Dried Seafood Products	Mesti
12	M Agarwood SdnBhd	Local	Lunas, Kedah	Processing Of Tea, Coffee And Essence	HACCP
13	Vnion Food Industries SdnBhd	Local	Bukit Mertajam, Penang	Manufacturer Of Frozen Vegetables	HACCP
14	White Houze Food	Local	Georgetown, Penang	Processing Of Nuts And Granola	Mesti & Halal
15	Yong Yi Xing SdnBhd	Local	Georgetown, Penang	Processing Of Birds Nest	HACCP
16	Kayangan Mutiara SdnBhd	Local	Prai, Penang	Processing Of Salt	HACCP
17	Chilly Rabbit Food Industries	Local	Prai, Penang	Manufacturing Of Chilli Sauce	HACCP

## **TRAINER PROFILE**



**MOHAMAD TARMIZI BIN MOHAMAD NORDIN**  
**BACHELOR DEGREE OF CHEMICAL ENGINEERING (HONS) &**  
**COMPETENCE PERSON AS SAFETY & HEALTH OFFICER & TRAINER**  
**(TRAIN THE TRAINER - TTT/21064)**

Mohamad Tarmizi Bin Mohamad Nordin graduated from University Technology of Mara (UiTM) in January 2012 pursuing Bachelor Degree of Chemical Engineering. He has the experience working as Production Engineer for one year at Southern Steel Bhd (Jan 2012 – Jan 2013) and currently working as Senior Safety & Health Officer at RK South Asia Sdn. Bhd from April 2013 until presently. He already has certificate in Safety and Health and has passed all examinations in safety and health from NIOSH. Currently, he is a Competence Person in Safety and Health Officer (SHO) registered with DOSH (Department Occupational Safety & Health). As SHO, his expertise is on risk assessment (HIRARC), accident preventive and corrective including accident investigation and reporting, as trainer in various topic regarding occupational safety and health, chemical management, safety on forklift driving and others. His achievement included as presenter / speaker for topic 'So HELP – Sharing Implementation Experience' during OSH Week at Penang State level (9 August 2016, at Malaysia Automotive Lighting Sdn. Bhd. – Organized by Penang DOSH State). On 15<sup>th</sup> and 16<sup>th</sup> March 2017, he was selected by DOSH Penang State as representative for Penang to present and shared experience during SOHELP implementation at National SOHELP Convention 2017 at NIOSH Bangi, Selangor. Additionally, he was invited as guest speaker during COSH 2017 (Conference Occupational Safety & Health 2017) organized by NIOSH Malaysia (18 & 19 September 2017, at Putrajaya International Convention Center (PICC)). On 17<sup>th</sup> July 2019, DOSH PENANG invited him as a speaker during Program OSH for TVET 2019 at College Vocational Seberang Perai, P.Pinang. He also a Certified Internal Auditor for ISO 9001:2015 and has experience since 2017. Below are the list of workshops related with ISO Management System attended by him:

1. Introduction to ISO 9001: 2015
2. Internal Audit ISO 9001: 2015
3. Introduction to Risk Management
4. OSH-MS Standard (Interpretation & Implementation)

### **Mohamad Tarmizi Bin Mohamad Nordin – List of Competency Licenses**

1. Competent Safety and Health Officer (License No: HQ/16/SHO/01/00534)
2. Competent Trainer under HRDF - Train the Trainer – Certificate Number is TTT/21064
3. Competent Basic First Aider & CPR (Cert. No: (PCA1) 8246)

## **TRAINER PROFILE**



### **VENDARGON WILLIAMS CFP, IFP, CQIF, PSMB CORPORATE TRAINER**

#### **Business & Financial-Coach,**

#### **Certified HRDF/PSMB Corporate Trainer**

A Certified Financial Planner (CFP), Islamic Financial Planner (IFP), Certified Islamic Finance – Wealth Management Planner (CQIF), Consultant, Certified HRDF/PSMB Corporate Trainer and Coach with Spark & Trigger Potentials Training Consultancy. He is a certified trainer in both finance and soft skills with natural oratory skills. He has worked in finance and management related functions with major corporations for over 15 years. He then discovered his true calling in helping individuals to achieve greater heights through motivation and skill development. He never turned back since.

He has been in the speaking circuit since 1995 and has been engaged by government, corporate organisations, major insurance, unit trust, multi-level marketing and sales oriented companies, private and public universities, higher learning institutions, schools, language centres, personal tutoring, associations and NGOs both locally and abroad to motivate and energise their team members through F2F (Face-To-Face) and Online Live-Streaming engagements. He regularly conducts various types of talks ranging from motivational to skill trainings for organisations which repeatedly yields favourable results and feedbacks. Many of these clients are on retainer basis due to his very powerful mind-breaking and self-awakening motivational seminars which has changed the lives of thousands of people by helping them realise their goals and dreams. He secures audiences from all walks of life ranging from children, working adults to corporate seniors. He is adeptly experienced in both finance and soft skills trainings which has undoubtedly positioned him at a competitive edge amongst the training fraternity. He is also an appointed certified moderator by IBFIM for the IFP – Module 5 – Retirement Planning. He too educates children and adults in personal financial planning and money management skills through a practical game - "The Money Game". Apart from that, he offers management consultancy and business coaching services to many types of business organisations with the perspective to achieve and enhance their KPIs and businesses' bottom-line. His forte is in helping his participants to find and trigger their true potentials, there on engaging them on an action plan that turns potentials into tangible results. e potentials, there on engaging them on an action plan that turns potentials into tangible results.

## LIST OF CUSTOMER UNDER IOS CONSULTANCY & TRAINING SDN BHD

No	Company	Origin	Location	Product / Service	Certification
1	Kilang Beras Sin Seng Lee (Kedah) SB	Local	Pokok Sena, Kedah	Processing of Rice	HACCP
2	Yeam Seng Frozen Food Goods & Fishery	Local	NibongTebal, Penang	Processing Of Seafood	HACCP
3	Yiap Seng Tyre (Kedah) SB	Local	Kulim, Kedah	Manufacturing of Tyre	ISO 9001:2015
4	Malayan Metal Works SB	Local	Penang	Manufacturing of Metal	ISO 9001:2015
5	UMJ Pile SB	Local	Ipoh, Perak	Construction Supplies	ISO 14001:2015
6	Puncak Utara SB	Local	Sg Petani, Kedah	Construction	ISO 9001:2015
7	KIJ Ultra Supreme Filtration SB	Local	Penang	Water treatment system	ISO 9001:2015
8	Alunan Asas SB	Local	Penang & KL	Construction	ISO 9001:2015, ISO 14001:2015
9	SYS Precision SB	Local	Penang	Machining parts and components	ISO 9001:2015
10	Bestworld Engineering SB	Local	Penang	Ice making & food processing machines	ISO 9001:2015
11	MMK Spices SB	Local	Penang	Manufacturer of Spices	ISO 9001:2015
12	Asiamedic Hospital Supply SB	Local	Bkt Mertajam, Penang	Medical Supply	GDPMD
13	Megahwan Food SB	Local	Penang	Manufacturer of Fried onion & Onion Oil	HACCP
14	Hai Kang Steel (M) SB	Local	Penang	Manufacturer of building material	ISO 9001:2015
15	Pinang Plastic Ind. SB	Local	Penang	Manufacturer of plastic product	ISO 9001:2015
16	Fairly Food SB	Local	Sg Petani, Kedah	Bakeries and Tortilla Manufacturing	HACCP
17	Hittech Assembly Malaysia SB	Local	Kuala Lumpur	Machinery Manufacturing	ISO 9001:2015
18	Mega Dutamas Sdn Bhd	Local	Padang Besar, Perlis	Manufacturer Of Beverages	HACCP





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No	Company	Origin	Location	Product / Service	Certification
19	Perniagaan Muhar SB	Local	Kedah	Construction	ISO 9001:2015
20	Ezcom Electronics SB	Local	Kedah	Audio Loudspeaker System Designer, Manufacture & Tester	ISO 9001:2015
21	Pembinaan Nidzaham SB	Local	Kedah	Construction	ISO 9001:2015
22	EJ Technology SB	Local	Penang	Machinery Equipment	ISO 9001:2015
23	Pipeline Network SB	Local	Kuala Lumpur	Engineering	ISO 9001:2015
24	M.Idris SB	Local	Penang	Construction	ISO 9001:2015
25	Zenshin Clean Tech SB	Local	Penang	Aluminium Productions	ISO 9001:2015
26	EE-Lian Plastic Ind. (M) SB	Local	Penang	Manufacture of Plastic product	ISO 9001:2015
27	L & A Feeder Eng SB	Local	Kedah	Design & Fabrication	ISO 9001:2015
28	DY MNG SB	Local	Penang	Air Conditioning Contractor	ISO 9001:2015
29	Luxmozy Technology SB	Local	Penang	Manufacture of Electric Lighting Equipment	ISO 9001:2015
30	BDB Infra SB	Local	Kedah	Construction	ISO 9001:2015
31	Texchem-Pack (M) SB	Local	Penang	Injection Moulding	ISO14001:2015
32	Antaratek SB	Local	Kuching	Telecommunication Equipment supplier	ISO 9001:2015
33	COZZO FOOD Ind SB	Local	Sg. Petani, Kedah	Production of fruit juices with Nata Decoco	HACCP
34	Calsin Dental SB	Local	Penang	Dental supply	GDPMD
35	Engfu Feedmill SB	Local	Penang	Manufacturing of Animal Feeds	ISO 9001:2015
36	Prima PENCHALA SB	Local	Kedah	Construction	ISO 9001:2015
37	Kumaran & Co SB	Local	Penang	Waste Management Service	ISO 14001:2015
38	TJ Teoh Development SB	Local	Kedah	Construction	ISO 9001:2015



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<b>No</b>	<b>Company</b>	<b>Origin</b>	<b>Location</b>	<b>Product / Service</b>	<b>Certification</b>
39	Tong Yong Metal SB	Local	Penang	Construction	ISO 9001:2015
40	MM Century SB	Local	Penang	WasteManagement Service	ISO 14001:2015
41	D.I.M Electronics (M) SB	Local	Kedah	Manufacturing Of Wire Harnesses	ISO 9001:2015
42	Sampro Tech SB	Local	Penang	Semiconductor Industries	ISO 9001:2015
43	Kingway Food Ind. CO	Local	Kedah	Manufacturer of Sauce	HACCP
44	TCE Casting SB	Local	Kedah	Metal Stamping Service	ISO 9001:2015
45	Barkath Sahara SB	Local	Penang	Manufacturer Fruit Juice	HALAL
46	Lembaga Muzium	Local	Penang	Cultural, heritage & art	ISO 9001:2015
47	Wilmar Edible Oil	Local	Penang	Manufacturing Vegetables Oil	ISO 1401:2015
48	Fairy Food Ind SB	Local	Sungai Petani	Bakery	HACCP
49	Suree Food Ind SB	Local	Sungai Petani	Manufacturer of Fish Sauce	ISO 9001:2015
50	MMP Logistic SB	Local	Penang	Rental of Building & Equipment , Manpower	ISO 9001:2015



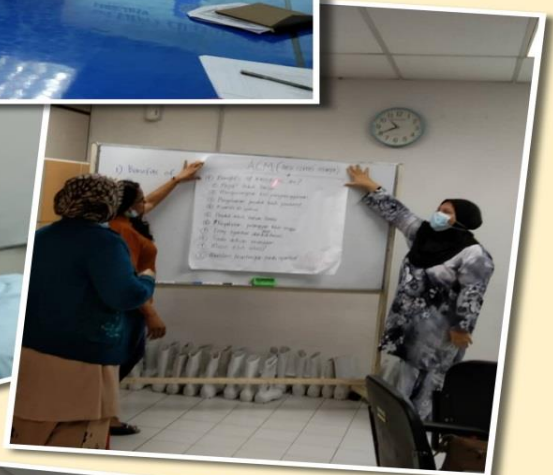
## TRAINING PROGRAM

No.	MANAGEMENT SYSTEM TRAINING PROGRAM	Duration
	<b>Trainings Related to ISO 9001 and / or ISO 14001</b>	
1.	Risk Based Thinking	1 Day
2.	Quality & Environmental Risk Management	1 Day
3.	Supplier Quality Management	1 Day
4.	Service Management – Building Service Quality	1 Day
5.	EICC Introductory Training	1 Day

No.	BUSINESS MANAGEMENT TRAINING PROGRAM	Duration
	<b>Human Resources</b>	
1.	Human Resource Management	1 Day
2.	Effective Disciplinary Management – Grievance Handling, Misconduct and Domestic Inquiry	1 Day
3.	Payroll Management, Employment Act & Labour Laws in Malaysia	1 Day
	<b>Communication &amp; Presentation Skills</b>	
1.	Effective Communication Skills	1 Day
2.	Persuasive Presentation Skills	1 Day
3.	5s Training	1 Day
4.	Confidences On Calibration Training	1 Day
	<b>Leadership</b>	
1.	Leadership Team Development	1 Day
2.	Supervisory Concepts & Skills	1 Day
3.	Marketing Strategy & Planning	1 Day
4.	Professional Selling Skills	1 Day
5.	Quality Customer Service	1 Day
6.	The Effective Selling Technique	1 Day
7.	Personalize Branding	1 Day

No	<b>BUSINESS MANAGEMENT TRAINING PROGRAM</b>	Duration
	<b>Finance &amp; Accounting</b>	
1	Debt Management and Cash Flow Management Strategies	2 Day
2	Analysing Financial Statements & Management Reporting	4 Day
3	The Art of Effective Budgeting	2 Day
4	Successful Financial Control and Fraud Investigation	2 Day
5	Managerial Finance and Working Capital Management	2 Day
6	Costing Techniques	2 Day
	<b>Sales &amp; Marketing</b>	
1	Successful Selling Skills & Embracing NLP Technique	2 Day
2	Strategic Agency Planning & Goal-Setting	2 Day
	<b>Change Management &amp; Motivation</b>	
1	Breakthrough Mindset Workshop – ‘There is No One Like You’	2 Day
2	Motivation for Excellence and Positive Workplace Attitude	2 Day
3	Stress Management	2 Day
	<b>Entrepreneurship &amp; Business Management</b>	
1	Successful Entrepreneurship & Business Management Mastery	1 Day
2	Penguasaan Pengurusan Perniagaan & Perancangan Kewangan Al-Falah	1 Day
3	Business Development Consultancy & Advisory	1 Day
No	<b>SAFETY AND HEALTH TRAINING PROGRAM</b>	Duration
	<b>Safety</b>	
1	Safety On Forklift Handling	1 Day
2	Chemical Handling Training	1 Day
3	Noise Exposure Training	1 Day
4	Bad Effect From Exposure On High Level of Noise	1 Day
5	ERT & Fire Fighting Training	1 Day
6	Training On Scheduled Waste Management	1 Day

# IOS CUSTOMER TRAINING PHOTOS



# **IOS CUSTOMER TRAINING PHOTOS**

